

Lone Star Accountability Committee
Lone Star District # 101

BY-LAWS

Article I - Name

The name of this organization shall be the Lone Star Accountability Committee for Lone Star School District #101, Washington County, Otis, Colorado.

Article II - Purpose

Section 1. The purpose of this organization shall be to make recommendations to the Lone Star Board of Education relative to the program of Accountability and Accreditation with the Colorado Department of Education, with the purpose of involving the Lone Star community in the educational process.

Section 2. Recommendation pertaining to school related-matters shall include but not be limited to:

- a. Assessment of needs and strengths of the district.
 - b. Assessment and evaluation of existing goals.
 - c. Assessment of cooperative educational programs.
 - d. Assessment of facility needs.
 - e. Assessment of curriculum and non-curricular activities that are district sponsored.
 - f. Measurement of graduation rates
 - g. Assessment of educational achievement
1. Achievement will be assessed by use of the Iowa Test of Basic Skills and with criterion referenced end of level tests from all curricular areas.
 2. Achievement results will be included in the annual "Report to the People" in a consistent manner which compares results from year to year.

Section 3. The Evaluation Council

The Accountability Committee, appointed by the Lone Star Board of Education, shall act as the district's evaluation council for review of the district's "Personnel Performance Evaluation" system.

Section 4. An annual improvement plan shall be developed no later than September 1 each year with high, but achievable goals and objectives for the improvement of education consistent with, but not limited to, the goals and objectives of the State Board of Education and the local school district.

- a. A statement shall be submitted with -the proposed budget, describing the major objectives of the educational program to be undertaken by the school district during the ensuing fiscal year and the manner in which the budget proposes to fulfill such objectives.

Article III - Amendments

These by-laws may be amended by the committee at any regular or special meeting. Amendments being proposed shall be discussed and reduced to writing prior to a first reading. Voting for final approval of such amendments shall be at the next regularly scheduled meeting.

Article IV - Nature of the organization

This committee shall be non-political and non-sectarian.

Article V - Membership

Section 1. At a minimum, according to State Law 22-7-104, the Accountability Committee shall consist of at least one parent, one teacher, one school administrator, and one taxpayer from the district. The following list is the one we are presently following:

- 2 Non-parent taxpayers 2 year term
- 3 Parents of school age children 2 year term
- 1 Secondary teacher 2 year term
- 1 Elementary teacher 2 year term
- 1 Superintendent
- 1 School Board member as a 2 year term
liaison to Board of Education

As long as we meet the minimum requirements, the Board recommends that parents of Lone Star students who do not live within district boundaries be recruited to be on the Accountability Committee.

Terms will start at the beginning of each school year. Adults will serve two year terms in which approximately 112 of the committee rotates each year. Any vacancies shall be filled as soon as possible.

Section 2. Membership shall include the best possible representation of education, social, economic, racial and ethnic groups in the community.

Section 3. Attendance at Meetings

- a. Members are expected to attend all general meetings unless they have advised one of the officers of their reason for absence.
- b. A member having two absences shall be personally contacted by the Chairperson to assist, when possible, in alleviating the cause of absence.
- c. A committee . member shall be removed from office by the Board if he does not attend three consecutive meetings unless the committee by resolution approves any additional absences or unless such absences are due to temporary disability or illness. In addition, the committee by majority vote may request the removal from office of any member. Such removal shall require subsequent Board approval.

Article VI - Officers

Section 1. The officers of this organization shall be:

- a. Chairperson
- b. Vice Chairperson
- c. Secretary

Section 2. Duties of officers

- a. Chairperson - The chairperson shall preside over all meetings, assume such other responsibilities as are usually delegated to the presiding officer, and shall work with the Superintendent and committee to prepare a responsible agenda.
- b. Vice-Chairperson - Preside over meeting in the absence of Chairperson.
- c. Secretary - The secretary shall keep the official records of the organization, a list of membership, attendance, and the minutes of each meeting.

Article VII - Meetings

Section 1. The committee shall meet monthly at such time and place as agreed upon by the membership. The regular meeting date shall be the first (1st) Wednesday of each month. Meeting notices shall be posted in the same place and manner as notices of Board meetings.

Section 2 . Special meetings may be called at anytime by the Chairperson.

Section 3. All meetings will be open to the public, however, those attending as guests are to be present as observers with the following exceptions:

- a. The committee has invited them to share information with the committee.
- b. The guests have contacted the committee chairperson at least one week before the meeting for the purpose of being included on the agenda.
- c. The Board of Education requests that they or their representatives be allowed to share information with the committee.

Section 4. The chairperson of the committee or his appointed representative shall report to the Board of Education at any regularly scheduled meeting. (Third Thursday of each Month)

Article VIII

All officers shall be selected by the membership of the committee at the regular meeting in September for a term of on~ (1) year.

Article IX - Sub-Committees

Section 1. The chairperson shall appoint such sub-committees as are deemed necessary to carry out the business of the committee.

Section 2. A "spokesperson" of the sub-committee shall be the first person named by the chairperson of the Accountability Committee for the assigned task.

Section 3. Each sub-committee shall automatically be dissolved after it's assigned task IS completed.

Article X – Order of Business

Section 1. Agenda: The agenda shall be followed in the order of business presented:

- a. Call to order, by Chairperson
- b. Audience recognition, recorded by Secretary
- c. Approval of minutes
- d. Additions to the agenda
- e. Approval of agenda
- f. old business
- g. New business
- h. Adjournment

Section 2. Resolutions: Resolutions shall be the format by which recommendations are transmitted to the Board of Education.

These by-laws were adopted by resolution of the Accountability Accreditation Committee
October 21, 1982.

These adopted by-laws were presented to the Board of Education November 8, 1982
and
accepted as written.

Revised Committee Adoption Date: February 5, 1992
Revised Board of Education Date: January 16, 1992
Accepted as written/revised Date: 5-17-2016

Lone Star School District 101, Otis, Colorado